

**TENDRING DISTRICT COUNCIL**

Committee Services  
Town Hall  
Station Road  
Clacton-on-Sea  
Essex  
CO15 1SE

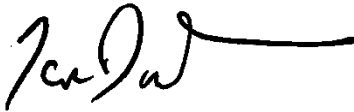
4 September 2020

Dear Councillor

I HEREBY SUMMON YOU to attend the meeting of the Tendring District Council to be held at 7.30 p.m. on Tuesday 15 September 2020 when the business specified in the accompanying Agenda is proposed to be transacted. The meeting will be held in accordance with the relevant provisions of The Health Protection (Coronavirus Restrictions) (No.2) (England) Regulations 2020.

This means that Councillors can either attend the meeting in person at the Princes Theatre, Town Hall, Station Road, Clacton-on-Sea or attend the meeting by joining it remotely.

Yours faithfully



Ian Davidson  
Chief Executive

To: All members of the  
Tendring District Council

TENDRING DISTRICT COUNCIL

AGENDA

For the meeting to be held on Tuesday, 15 September 2020

**Prayers**

**1 Apologies for Absence**

The Council is asked to note any apologies for absence received from Members.

**2 Minutes of the Meetings of the Council held on 11 February and 21 July 2020 (Pages 1 - 24)**

The Council is asked to approve, as correct records, the minutes of:-

- (a) the ordinary meeting of the Council held on 11 February 2020; and
- (b) the extraordinary meeting of the Council held on 21 July 2020.

**3 Declarations of Interest**

Councillors are invited to declare any Disclosable Pecuniary Interests or Personal Interest, and the nature of it, in relation to any item on the agenda.

**4 Announcements by the Chairman of the Council**

The Council is asked to note any announcements made by the Chairman of the Council.

**5 Announcements by the Chief Executive**

The Council is asked to note any announcements made by the Chief Executive.

**6 Statements by the Leader of the Council**

The Council is asked to note any statements made by the Leader of the Council.

*Councillors may then ask questions of the Leader on his statements.*

**7 Statements by Members of the Cabinet**

The Council is asked to note any statements made by Members of the Cabinet (Portfolio Holders).

*Councillors may then ask questions of the Portfolio Holders on their statements.*

**8 Annual State of the Tendring District Statement by the Leader of the Council**

The Council will receive the annual State of the Tendring District Statement from the Leader of the Council.

**9 Petitions to Council**

The Council will consider any petition(s) received in accordance with the Scheme approved by the Council.

There are none on this occasion.

**10 Questions Pursuant to Council Procedure Rule 10.1 (Pages 25 - 26)**

Subject to the required notice being given, members of the public can ask questions of the Leader of the Council, Portfolio Holders or Chairmen of Committees.

The Chairman shall determine the number of questions to be tabled at a particular meeting in order to limit the time for questions and answers to 21 minutes.

There is one such question on this occasion.

**11 Report of the Leader of the Council - Urgent Cabinet or Portfolio Holder Decisions (Pages 27 - 30)**

The Council will receive a report on any Cabinet or Portfolio Holder Decisions taken as a matter of urgency in accordance with Access to Information Procedure Rule 16.2, Budget and Policy Framework Procedure Rule 6(b) and/or Overview and Scrutiny Procedure Rule 18(i).

**12 Minutes of Committees (Pages 31 - 180)**

The Council will receive the minutes of the following Committees:

- (a) Resources and Services Overview & Scrutiny of Monday 6 January 2020;
- (b) Resources and Services Overview & Scrutiny of Wednesday 8 January 2020;
- (c) Community Leadership Overview & Scrutiny of Monday 13 January 2020;
- (d) Audit of Thursday 30 January 2020;
- (e) Community Leadership Overview & Scrutiny of Monday 3 February 2020;
- (f) Standards of Wednesday 5 February 2020;
- (g) Resources and Services Overview & Scrutiny of Monday 17 February 2020;
- (h) Human Resources & Council Tax of Monday 24 February 2020;
- (i) Planning Policy & Local Plan of Monday 8 June 2020;
- (j) Resources and Services Overview & Scrutiny of Monday 22 June 2020;
- (k) Resources and Services Overview & Scrutiny of Thursday 9 July 2020;
- (l) Planning Policy & Local Plan of Wednesday 15 July 2020;
- (m) Standards of Thursday 16 July 2020; and
- (n) Resources and Services Overview & Scrutiny of Thursday 13 August 2020.

**NOTE:** The above minutes are presented to Council **for information only**. Members can ask questions on their contents to the relevant Chairman but questions as to the accuracy of the minutes **must** be asked at the meeting of the Committee when the relevant minutes are approved as a correct record.

**13 Motion to Council - "Level 2 Ambulance Response Times in the Harwich Peninsula" (Pages 181 - 182)**

In accordance with the provisions of Council Procedure Rule 12, the Council will consider the following Motion to Council submitted by Councillor Pam Morrison:-

*"That this Council instructs the Chief Executive to write to the East of England Ambulance Service NHS Trust to request confirmation that the Trust has taken notice of the very poor record on level 2 ambulance response times to the Harwich Peninsula during November 2019, December 2019 and January 2020 during which the required 18 minute response time was only achieved for 15% of the emergency calls and furthermore that it has taken the necessary measures to ensure that the required level of service is provided during the coming winter period."*

**14 Recommendations from the Cabinet - A.2 - Housing Strategy 2020-2025: "Delivering Homes to meet the needs of Local People" (Pages 183 - 214)**

Council's approval is sought in respect of the Housing Strategy 2020-2025: "Delivering Homes to meet the needs of Local People".

**15 Reports Submitted to the Council by an Overview and Scrutiny Committee**

The Council is asked to consider any reports submitted to it by an Overview and Scrutiny Committee.

There are none on this occasion.

**16 Report of the Chief Executive - A.3 - Membership of Committees (Pages 215 - 216)**

To inform Council of changes in the membership of the Council's standing Committees.

**17 Report of the Assistant Director (Governance) & Monitoring Officer - A.4 - "Remote Meetings" and Changes to the Council's Constitution (Pages 217 - 284)**

The Council is asked to consider the recommended changes to the Constitution put forward by the Cabinet in consequence of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 [SI 2020/392].

**18 Report of the Head of Democratic Services & Elections - A.5 - Scheme of Allowances for Councillors - And related report from the Independent Remuneration Panel (Pages 285 - 332)**

To receive the report of the Independent Remuneration Panel (IRP) and consider its recommendations. The Council is then invited to determine the Scheme of Allowances for Councillors for the remainder of this financial year (and, if appropriate for the financial years 2021/22 and 2022/23).

**19 Report of the Head of Democratic Services & Elections - A.6 - Outcome of the review by the Resources and Services Overview & Scrutiny Committee of the implementation of the new Waste & Recycling Collection Service (Pages 333 - 348)**

In accordance with its decision taken at its meeting held on 10 September 2019, Council will consider the detailed results of the outcome of the review by the Resources and Services Overview & Scrutiny Committee of the implementation of the new Waste & Recycling Collection Service.

**20 Report of the Monitoring Officer - A.7 - Findings of an Investigation by the Local Government and Social Care Ombudsman (Pages 349 - 350)**

To report the findings and outcomes of an investigation carried out by the Local Government and Social Care Ombudsman where the Ombudsman found against the Council.

**21 Report of the Chief Executive - A.8 - Councillor Overton: Non-Attendance at Meetings (Pages 351 - 354)**

In accordance with Article 2.06 of the Council's Constitution to inform Council that Councillor Overton has exceeded four months without attending a meeting of the Council or attending a meeting of a committee or sub-committee of the Council either as an appointed member of a committee/sub-committee or as a substitute member of a committee/sub-committee.

**22 Questions Pursuant to Council Procedure Rule 11.2 (Pages 355 - 356)**

Subject to the required notice being given, Members of the Council can ask questions of the Chairman of the Council, the Leader of the Council, Portfolio Holders or Chairmen of Committees.

The time allocated for receiving and disposing of questions shall be a maximum of 30 minutes. Any question not disposed of at the end of this time shall be the subject of a written response, copied to all Members the following working day unless withdrawn by the questioner.

There is one such question on this occasion.

**23 Urgent Matters for Debate**

The Council will consider any urgent matters submitted in accordance with Council Procedure Rules 3(xv), 11.3(b) and/or 13(p).

**Date of the Next Scheduled Meeting of the Council**

Tuesday, 24 November 2020 at 7.30 pm